

Transcript Request Form

THIS AUTHORIZES RELEASE OF MY COMPLETE TRANSCRIPT TO:

Office of Admissions
Stanly Community College
141 College Drive
Albemarle, NC 28001

TO THE STUDENT: As a part of your admission procedure, an official high school and/or post secondary transcript is required. This form will assist you in requesting it. Please complete this form and mail it directly to the school providing the transcript with any applicable fees.

TO THE HIGH SCHOOL OR COLLEGE: If a student picks up a transcript to be carried to the college, it should be placed in a sealed envelope addressed to the college.

**COMPLETE EACH ITEM LEGIBLY AND
FORWARD TO THE HIGH SCHOOL OR
COLLEGE**

- High School (graduation/withdrawal date _____)
- Adult High School
- GED
- College Curriculum
- ASSET Scores

Name of School

Address:

STUDENT IDENTIFICATION DATA: *(Please print legibly)*

First Middle/Maiden Last
(Name as it appears on high school or college records)

First Middle/Maiden Last
(Name currently—if different from above)

Social Security Number _____ - _____ - _____ Date of Birth _____ / _____ / _____

Contact phone # _____

Current Address _____
Street City State Zip

Signature of Student

Date