



Computer Information Technology (CIT Diploma Option Microsoft Applications) Check List and Course Sequence

Checklist

Course Sequence

	Course Title	Course Category	Hours Per Week			Credit Hours
			Class	Lab	Exp	
Fall Semester (first year)						
ACA-111	College Student Success	Other	1	0	0	1
CIS-110	Introduction to Computers	Major	2	2	0	3
OST-131	Keyboarding	Major	1	2	0	2
CTS-115	Information Systems Business Concepts	Major	3	0	0	3
ENG-111	Writing and Inquiry	General	3	0	0	3
SEC-110	Security Concepts	General	2	2	0	3
Spring Semester (first year)						
CTS-120	Hardware/Software Support	Major	2	3	0	3
CTS-130	Spreadsheet	Major	2	2	0	3
DBA-110	Database Concepts	Major	2	3	0	3
ENG-112	Writing/Research in the Disc	General	3	0	0	3
	or					
ENG-114	Professional Research & Reporting	General	3	0	0	3
NOS-110	Operating Systems Concepts	Major	2	3	0	3
OST-136	Word Processing	Major	2	2	0	3



Summer Semester (first year)

			<i>Class</i>	<i>Lab</i>	<i>Exp</i>	<i>Credit Hours</i>
CTS-125	Presentation Graphics	Major	2	2	0	3
WEB-110	Internet/Web Fundamentals	Major	2	2	0	3