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## Criminal Justice Technology (Basic Law Enforcement Training Certificate) Check List and Course Sequence

### Checklist

Stanly Community College is accredited by the North Carolina Criminal Justice Commission, Criminal Justice Standards Division, to offer the Basic Law Enforcement Training to individuals currently employed with a law enforcement agency or wishing to enter the law enforcement profession. Those seeking admission to the BLET program must meet the following criteria:

1. The applicant must be a citizen of the United States.
2. The applicant must be twenty years of age at the beginning of the course. An applicant who has not reached his or her twentieth birthday but will turn twenty during the presentation of the course may apply to the Criminal Justice Standards Division for early enrollment. Such permission can only be allowed by the Criminal Justice Standards Division.
3. Individuals currently holding full-time status with an agency shall be given priority for admission.
4. The applicant must obtain a sponsorship from a municipal or county law enforcement agency. Sponsorships from private security providers are not accepted.
5. The applicant must have his or her high school or General Educational Development test indicating high school equivalency. High school diplomas obtained through correspondence courses are not acceptable.
6. The applicant must provide the school director with a completed physical examination form provided by the director and authorized by the commission. This form must be completed and the examination performed by a licensed physician, physicians assistance, or nurse practitioner.
7. The applicant must deliver a certified record check both from local and state agencies from all locations from which the applicant has resided since becoming an adult.
8. No applicant will be accepted if he or she has the following criminal convictions:
  1. Any felony
  2. A crime for which punishment could have been imprisonment for two years or more
  3. A crime or unlawful act defined as a class B misdemeanor within the period of five years to the date of the scheduled end of the course presentation. The only variance applies to an individual wishing to obtain certification by the North Carolina Sheriffs Standards Division.
  4. Convictions of four or more crimes defined as class B misdemeanors regardless of the date of conviction or four or more crimes defined as class A misdemeanors. Enrollment can be allowed if the last conviction date occurred more than two years prior to the beginning of the course.
  5. Combinations of four or more crimes of Class A and Class B misdemeanors regardless of the date of conviction. The only variance is to the applicant seeking to obtain certification by the North Carolina Sheriffs Standards Division.
9. The applicant will agree that upon charges filed against him or her regardless of the nature of charge the school director will be notified within thirty days of charge and supply to the director the following:
  1. Copies of original document stating the full charge and statute number filed.
  2. Copies of documents indicating status of pending hearings.
  3. Certified copy of final disposition from the clerk of court the original charge originated within ten days of final disposition.
10. The applicant must agree and sign a written agreement that states that the applicant will immediately be dismissed from the program upon conviction of a criminal offense that would disqualify the applicant from entry into the Basic Law Enforcement Training Program and/or conduct resulting in the original sponsoring agency revoking the sponsorship.
11. The applicant must successfully complete Reading and Writing competencies: ACCUPLACER test with a 64 or higher in reading and a 77 or higher in writing.

### 12 NCAC 09B .0203 ADMISSION OF TRAINEES

- (a) The school director shall not admit any individual as a trainee in a presentation of the Basic Law Enforcement Training Course who is not a citizen of the United States.
- (b) The school shall not admit any individual younger than 20 years of age as a trainee in any non-academic basic criminal justice training course. Individuals under 20 years of age may be granted authorization for early enrollment as trainees in a presentation of the Basic Law Enforcement Training Course with prior written approval from the Director of the Standards Division. The Director shall approve early enrollment as long as the individual turns 20 years of age prior to the date of the State Comprehensive Examination for the course.
- (c) The school shall give priority admission in certified criminal justice training courses to individuals holding full-time



employment with criminal justice agencies.

(d) The school shall not admit any individual as a trainee in a presentation of the "Criminal Justice Instructor Training Course" who does not meet the education and experience requirements for instructor certification under Rule .0302 of this Subchapter within 60 days of successful completion of the Instructor Training State Comprehensive Examination.

(e) The school shall not admit an individual, including partial or limited enrollees, as a trainee in a presentation of the Basic Law Enforcement Training Course unless the individual has taken the reading component of a nationally standardized test within one year prior to admission to Basic Law Enforcement Training and has scored at or above the tenth grade level or the equivalent. For the purposes of this Rule:

(1) Partial or limited enrollee does not include enrollees who currently hold general certification or who have held general certification within 12 months prior to the date of enrollment.

(2) A nationally standardized test is a test that:

(A) reports scores as national percentiles, stanines or grade equivalents; and

(B) compares student test results to a national norm.

(f) The school shall not admit any individual as a trainee in a presentation of the Basic Law Enforcement Training Course unless the individual has provided to the School Director a medical examination report, completed by a physician licensed to practice medicine in North Carolina, a physician's assistant, or a nurse practitioner, to determine the individual's fitness to perform the essential job functions of a criminal justice officer. The Director of the Standards Division shall grant an exception to this standard for a period of time not to exceed the commencement of the physical fitness topical area when failure to timely receive the medical examination report is not due to neglect on the part of the trainee.

(g) The school shall not admit any individual as a trainee in a presentation of the Basic Law Enforcement Training Course unless the individual is a high school graduate or has passed the General Educational Development Test indicating high school equivalency. High school diplomas earned through correspondence enrollment are not recognized toward the educational requirements.

(h) The school shall not admit any individual trainee in a presentation of the Basic Law Enforcement Training Course unless the individual has provided the certified School Director a certified criminal record check for local and state records for the time period since the trainee has become an adult and from all locations where the trainee has resided since becoming an adult. An Administrative Office of the Courts criminal record check or a comparable out-of-state criminal record check will satisfy this requirement.

(i) The school shall not admit any individual as a trainee in a presentation of the Basic Law Enforcement Training Course who has been convicted of the following:

(1) a felony;

(2) a crime for which the punishment could have been imprisonment for more than two years;

(3) a crime or unlawful act defined as a "Class B Misdemeanor" within the five year period prior to the date of application for employment unless the individual intends to seek certification through the North Carolina Sheriffs' Education and Training Standards Commission;

(4) four or more crimes or unlawful acts defined as "Class B Misdemeanors" regardless of the date of conviction;

(5) four or more crimes or unlawful acts defined as "Class A Misdemeanors" except the trainee may be enrolled if the last conviction date occurred more than two years prior to the date of enrollment;

(6) a combination of four or more "Class A Misdemeanors" or "Class B Misdemeanors" regardless of the date of conviction unless the individual intends to seek certification through the North Carolina Criminal Justice Education and Training Standards Commission

(j) Individuals charged with crimes as specified in Paragraph (i) of this Rule, and such offenses were dismissed or the person was found not guilty, may be admitted into the Basic Law Enforcement Training Course but completion of the Basic Law Enforcement Training Course does not ensure that certification as a law enforcement officer or justice officer.

## Course Sequence

	Course Title	Course Category	Hours Per Week			Credit Hours
			Class	Lab	Exp	
<b>Fall Semester (first year)</b>						
<a href="#">CJC-100</a>	Basic Law Enforcement Training	Major	9	30	0	19