



**Affiliation Agreement**

This Affiliation Agreement is entered into between **Stanly Community College** (the "ASC") and \_\_\_\_\_ (the "ACADEMY") as of the "Effective Date."

**ASC (Academy Support Center):**

**ACADEMY (Supported Academy):**

**Mailing Address:**

**Mailing Address:**

141 College Drive  
Albemarle, NC 28001

\_\_\_\_\_  
\_\_\_\_\_

**Authorized Representative**

**Authorized Representative**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Printed: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**Academy Type (Select One)**  Individual Secondary  Secondary (District)  Post-Secondary

**Effective Date**  July 1, 2024

**1. DURATION**  
1.1 The duration of this Agreement shall be one year, commencing on the Effective Date. The agreement is from July 1 of the above date, to the following June of the next year.

**2. GENERAL TERMS**  
2.1 The purpose of this Agreement is to establish an affiliation between the ASC and ACADEMY to provide essential operational support to the ACADEMY in email, telephone and web format.  
2.2 The ACADEMY shall be responsible for paying an annual membership fee to the ASC, due upon Effective Date. The fees shall be as follows: \$300 per individual secondary academy (all curricula); \$600 per secondary school district up to six academy sites with an additional \$100 for each additional academy site (all curricula); \$600 per post-secondary academy (all curricula)  
2.3 ASC shall provide unlimited operational support to the ACADEMY via email, telephone and web.  
2.4 ASC shall provide Netlab access for ACADEMY instructors for their use in professional development and certification study.  
2.5 ASC shall provide yearly free professional development opportunities for ACADEMY instructors.

### 3. ASC'S ADDITIONAL OBLIGATIONS

- 3.1 Assist the ACADEMY with finding instructor training and setting up its classroom.
- 3.2 Assist ACADEMY in finding available information, resources and tools within Cisco Academy Program.
- 3.3 Provide Administrator Orientation to new ACADEMY and Administrator Training as needed for existing ACADEMY.
- 3.4 Maintain at least quarterly contact with ACADEMY.
- 3.5 Assist the ACADEMY with Academy Connection and the New Experience.
- 3.6 Relay critical operational communications from Cisco to the ACADEMY.
- 3.7 Help the ACADEMY understand and utilize new tools; such as the Quality Metrics Reports.
- 3.8 Assist the ACADEMY with the yearly Affiliation Agreement renewal process.
- 3.9 Encourage usage of the new survey tools as they are developed, especially the ASC satisfaction survey.

### 4. ACADEMY'S ADDITIONAL OBLIGATIONS

- 4.1 Appoint an Academy Contact who is responsible for the primary point of contact with the ASC and maintains compliance with this Agreement.
- 4.2 Make a best effort to obtain operational support first from the ASC before seeking support from Cisco.
- 4.3 Maintain at least quarterly contact with the ASC.

### 5. TERMINATION

- 5.1 This Agreement may be terminated by either party upon thirty (30) days written notice to the other party at the address on page 1 of this agreement.
- 5.2 The pro-rated balance of any annual membership fee paid by the ACADEMY shall be reimbursed within ninety (90) days upon early termination. Prorating shall be based on the full unused months remaining on the agreement upon termination effective date.

### 6. MISCELLANEOUS

- 6.1 Both parties will be responsible for the negligent acts or omissions of its own employees, officers or agents in the performance of this agreement. Neither will be considered the agent of the other and neither assumes any responsibility to the other for the consequences or any act or omission of any person, firm, or corporation not a party to this agreement.
- 6.2 Neither party shall have the right to assign this Agreement without the prior written consent of the other party.
- 6.3 This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective.
- 6.4 The individual signing on behalf of ACADEMY hereby represents and warrants that s/he is duly authorized to execute and deliver this Agreement on behalf of ACADEMY and that this Agreement is binding upon ACADEMY in accordanc with its terms.

Academy Support Center  
Stanly Community College  
141 College Drive  
Albemarle, NC 28001

Phone: 704-991-0346  
Fax: 704-991-0379