



Transcript Request for High School Equivalency (HSE) Test Scores: 2002 – Present

Do not use this form for Records Requests for 1942 - 2001

Please read the following information before completing and submitting this request form

- For transcripts from **2002 and later**, please fax this request form to the **HSE Chief Examiner at the Community College where you earned your credential**.
- Please do not send multiple request forms for the same order.
- Originating fax machines provide confirmation of a successful transmission. We do not verify receipt of faxes.
- We do not accept records requests over the phone, email or Internet.
- Your signature and full Social Security Number are required. Not providing all requested information will delay processing.
- NC Adult High School transcripts are obtained from the college where the diploma was awarded
- We **do not** fax or email transcripts. Please allow 5-10 business days for processing.

We are unable to provide HSE diplomas from 2002 and later

Student Information	
Name	Name used during testing (maiden name, etc.)
Current Mailing Address	Daytime Contact Telephone Number
Current City, State and ZIP Code	Date of Birth
Where did you test? (NC Community College, correctional facility, etc.)	Full Social Security Number
Which HSE test did you take? (Circle one) GED HiSET TASC	HiSET ID # TASC ID #
What is the approximate year you tested?	Student Signature

Transcript 1: Mail to the address below	Transcript 3: Mail to the address below
Name	Name
Street Address (include Apartment, Lot, Suite or Unit numbers)	Street Address (include Apartment, Lot, Suite or Unit numbers)
City, State and ZIP Code	City, State and ZIP Code
Transcript 2: Mail to the address below	Transcript 4: Mail to the address below
Name	Name
Street Address (include Apartment, Lot, Suite or Unit numbers)	Street Address (include Apartment, Lot, Suite or Unit numbers)
City, State and ZIP Code	City, State and ZIP Code

Fax this form to the High School Equivalency Chief Examiner at the Community College where you earned your credential