



SCC IS REQUIRED TO VERIFY YOUR 2019 INCOME

Your record has been selected for verification by the Department of Education

The following are options for completing this verification requirement:

1 **Data Retrieval Tool (DRT)** - To use the Data Retrieval Tool, go to www.FAFSA.ed.gov and click "Make FAFSA Corrections" for the 2021-2022 FAFSA. Next click the "Financial Information" tab and follow the prompts. **DRT Cannot Be Used If** you and a spouse filed separate tax returns or there is a tax mismatch.

- OR -

2 **IRS Return Transcript** - To obtain a 2019 IRS tax return transcript for you (and/or spouse) in the mail, go to www.IRS.gov and click "Get Your Tax Record". Next choose "Get Transcript by MAIL" or "Get Transcript Online". You can **also** call the automated telephone request line at 1-800-908-9946. Once received, tax return transcripts may be faxed or mailed to the SCC Financial Aid Office.

- OR -

3 **Signed Federal Income Tax Return (1040) And Applicable Schedules For You (And/Or Spouse)** - Page 1 or page 2 of the 1040 Income Tax Return **MUST** be signed by the tax filer. Note: **There may not** be a schedule 1, schedule 2, or schedule 3 .

The Stanly Community College Financial Aid Office is **Required** to verify your income (and your spouse's income if married).

Note: The SCC Financial Aid Office may require additional documentation if inconsistent or conflicting information is received. For questions or assistance please contact the SCC Financial Aid Office.