

**NUR 324002**

**Nurse Aide Level One-Blended Course**

**COURSE SYLLABUS**

**Instructors: Tessa Hartsell (online) Anissa Chapman (lab/clinical)**

**Program Coordinator: Anissa Chapman, BSN, RN 704-991-0342 Eddins Bldg. Room 108**

**[achapman9979@stanly.edu](mailto:achapman9979@stanly.edu)**

**CONTACT INFORMATION:**

E-Mail: Utilize E-mail in Canvas to communicate with online instructor

Seated Class Meeting Times: Friday 9:00 am – 4:00 pm; Sunday 7:00 am -4:00 pm

Class Location: Crutchfield Education Center - Room 210

Class Delivery % (online hours vs seated hours): 82.5 seated hours; 81 online hours; 51 clinical hours, 2 hours of independent lab time (seated time); 81 online hours; 55.5 lab hours; 7 class hours;

42.5 clinical hours (instructional time)

Technical Help - Desk: [techsupport@stanly.edu](mailto:techsupport@stanly.edu)

Academic Support Center: [tutoring@stanly.edu](mailto:tutoring@stanly.edu)

Eagle's 1 Stop: [onestop@stanly.edu](mailto:onestop@stanly.edu)

**TEXTBOOK AND COURSE RESOURCES:**

*NAT Curriculum Student Manual* published by DHHS. Manual may be purchased from the SCC Bookstore.

*Nursing Assisting: A Foundation in Caregiving 5<sup>th</sup> edition* (textbook and workbook)

**MINIMUM TECHNICAL REQUIREMENTS:**

In addition to the textbook, students will need and be able to use an Internet-connected computer (preferably high-speed, broadband) equipped with an Internet browser such as Google Chrome or Mozilla Firefox (Internet Explorer is NOT supported by Canvas), speakers/headphones, software that can display PDF documents and flash-based videos, and word processing software (Microsoft Office 365 is available free to all SCC students).

**NCCCS/SCC COURSE DESCRIPTION:**

This course is designed to prepare graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Emphasis is on the aging process including mental, social and physical needs of elderly, patient's rights, nutrition management, elimination procedures, safe environment, restorative services, personal and special care procedures and activities, human body structure and function and related common diseases/disorders, communication and documentation, death and dying, and roles of the nursing assistant and health team members. A skill/competency evaluation is required. The course includes class, laboratory, and clinical learning experiences. Upon satisfactory completion of the course and skill/competency evaluation, the graduate is eligible to apply for listing as a Nurse Aide I by the N.C. Department of Health and Human Services Division of Health Service Regulation.

### **PREREQUISITES/ADMISSION CRITERIA:**

1. Current and signed photo ID (driver's license; state ID; passport)
2. Signed, unlaminated social security card with name matching photo ID
3. US HS diploma/GED or dual enrollment form
4. Criminal background check (obtained by SCC through outside vendor)
5. Proof of up-to-date immunizations
6. One of the following: TABE reading test at 11<sup>th</sup> grade level or higher, proof of completion of ENG 111/113, or proof of bachelor's degree

**Contact Hour(s): 216.5**

### **COURSE ORGANIZATION:**

This course is 13 weeks long. Portions of the theory content and assignments are delivered through the learning management system called Canvas. Students will attend 13 seated classes on Fridays from 9:00 am - 4:00 pm (30 mins FOR LUNCH) for skills practice, skills competency assessment, and testing. Students will have a clinical rotation for 6 Sundays from 7:00 am – 4:00 pm at a long-term care facility in Albemarle.

### **METHODS OF INSTRUCTION AND EVALUATION:**

- Lecture/discussion
- Clinical rotation
- Audiovisuals
- Written Assignments
- Reference Readings
- Online coursework
- Skill competency checklists
- Tests and quizzes
- Discussion Boards
- Project(s)

### **FACILITIES AND RESOURCES:**

The seated portion of the class will be held at Stanly Community College's Crutchfield Education Center in Locust, Room 210. The clinical rotation will be completed at a long-term care facility in Albemarle.

### **CLINICAL CRITERIA:**

The clinical portion is graded on a pass/fail basis. Students must competently perform at least 15 of the starred skills on Appendix A in order to pass the clinical portion of the course. Students are also graded on attendance, attitude, participation, teamwork, completion of assignments, ability to follow directions, ability to abide by dress code, ability to follow standard precautions, and ability to respect residents' rights. A clinical report card will be completed for each student and placed in the student's file. **A student can be dismissed from the clinical site by the instructor and/or the facility per their discretion. If the student is unable to complete the clinical portion of the course for any reason, an "unsatisfactory" rating will be granted for the class.**

**COURSE LEVEL STUDENT LEARNING OUTCOMES:** Upon successful completion of this course, the student will be able to:

1. Provide care for all patients in a long-term care facility, hospital, or home setting
2. Implement safe and legal nursing practices in the performance of duties within their scope of practice
3. Understand human behavior and correct responses to human behavior
4. Build interpersonal relationships for an effective team approach in the work setting
5. Have a basic understanding of the need for and importance of infection control
6. Have a basic understanding of the importance of proper nutrition and hydration

**COLLEGE CALENDAR:**

You can access the current school calendar by clicking <https://www.stanly.edu/calendar>. To access the academic calendar, click <https://www.stanly.edu/calendars/academic-calendar>.

**ATTENDANCE:**

Students are expected to attend all scheduled classes. Students will be held responsible for any material, tests, quizzes, or skills check offs that were completed during a missed class. The maximum number of classroom hours that can be missed is **6.5 hours**. If a student misses more than **6.5 hours** of on campus class time, a grade of “Unsatisfactory” will be awarded for the course. Any student who does not communicate or participate in the online course work for 14 consecutive days will receive an “Unsatisfactory” grade for the course. Students should communicate with their clinical instructor if they are unable to attend an assigned clinical day. Students are only allowed to miss **1 clinical day (8.5 hours)**. If a student misses more than 1 clinical day, a grade of “Unsatisfactory” will be awarded for the course. If a student is late or leaves early from class or clinical, this time will be deducted from the allotted missed time. When a student misses class or clinical, a make-up assignment will be given by the instructor. **Failure to turn in the make-up assignment will result in dismissal from the program. Students missing any classroom or clinical time must also attend the scheduled make-up days. Failure to attend make-up days will result in dismissal from the program.**

**LATE WORK:**

Late work will not be accepted and will result in a zero grade for the late assignment.

**EARLY ALERT STATEMENT:**

SCC wants all students to succeed. If at any point during the semester you miss assignments, fail to attend/participate in the course, or have academic issues, you will receive what is called an Early Alert message by email or phone from your instructor and/or the program coordinator. An Early Alert is submitted by the instructor and/or program coordinator as an avenue to provide assistance to the student. Please respond to these messages so that you can be assisted in getting back on track.

**RESPONSE AND FEEDBACK GUIDELINES:**

Students should receive a response from e-mail sent to the instructor and/or program coordinator within 48 hours. Students should utilize the email in Canvas to communicate with the instructor and/or program coordinator.

**GRADING/EVALUATION:**

**All work is due on Sunday at 11pm. Assignments will be graded and feedback will be provided by Friday.**

Grading is based on a 10-point scale:

A = 90-100%

B = 80-89%

C = 70-79%

F = 0-60

Grades will be earned through the following (for theory portion):

Tests (4 total) 30%

Quizzes 20%

Project 20%

Discussion Forums 10%

Written assignments 10%

**PROJECT (20% of grade):** This assignment involves creating a PowerPoint presentation discussing skin care/pressure injuries. Grading rubric is posted in Canvas.

**DISCUSSION FORUMS (10% of grade):** Discussion posts are expected to be completed by the assigned due date. In order to receive full credit for discussion posts, students are expected to respond to *at least two* of their classmates' posts. Discussion board posts and responses should demonstrate a thorough understanding of the content. Responses of "I agree" are not sufficient.

**LAB PORTION (pass/fail):** You must be checked off as proficient in DHSR required skills and the 22 state skills and pass mock testing in order to pass the laboratory portion of the class.

**CLINICAL PORTION (pass/fail):** You must demonstrate proficiency in at least 15 of the starred skills on Appendix A in the clinical setting under the supervision of your instructor in order to pass the clinical portion of the class.

#### **FINAL GRADES:**

In order to receive a "satisfactory" grade for the course students must: (1) receive an overall grade of 80% on theory portion of class (2) receive 80% or higher on all section tests and final exam (3) meet attendance requirements, and (4) pass laboratory and clinical portions of class.

#### **COLLEGE POLICIES:**

College rules and policies are found on the SCC website at <https://www.stanly.edu/future-students/college-catalog/policies>. Students are responsible for reading and adhering to all College rules and policies.

#### **NETIQUETTE RULE:**

Participants in this course will adhere to SCC guidelines for online communication and interaction. Please click the following link to review these guidelines:  
<https://www.stanly.edu/future-students/college-catalog/rules?ruleView=22>

#### **STUDENT CONDUCT:**

In order to achieve the best learning environment possible for this class, students are expected to adhere to the highest behavioral standards. No form of disruptive behavior will be tolerated in this course. Disruptive behavior can be defined as behavior that interferes with the teaching and learning

process. As such, any disruptive behavior will be addressed by the instructor and/or reported to the college's administration. Students are expected to adhere to SCC's Code of Conduct. Please click on the following link to review this policy: <https://www.stanly.edu/future-students/college-catalog/policies?policyView=66>. **Displaying disruptive behavior or violating the SCC Code of Conduct can result in dismissal from the class. There is ZERO tolerance for disruptive behaviors or violation of the code of conduct.**

**Types of Behavior Viewed as Disruptive/Inappropriate in this Class:**

- Talking during lectures
- Academic Dishonesty
- Theft
- Sexual Harassment
- Damage to Property
- Using electronic devices in the classroom inappropriately
- Arguing with other students or the instructor in the class
- Speaking rudely to other students or the instructor in the class
- Sleeping in class
- Attending class under the influence/intoxication
- Use of profanity
- Cyber-bullying (online coursework)
- Verbal abuse
- Verbal threats to harm oneself or others
- Physical violence/abuse to include pushing, grabbing, assaulting, and/or showing weapons

**STUDENT GRIEVANCE:**

If a student is not satisfied with any decision made about their performance, behavior, or grade in the class, they have the right to file an appeal. This should be conducted following the SCC Student Grievance Policy. Please click on the following link to review this policy: <https://www.stanly.edu/future-students/college-catalog/policies?policyView=75>.

**ADA STATEMENT:**

If you have a disability that may affect your academic performance and are seeking accommodations, it is your responsibility to inform the ADA services office. You may contact Megan Brehun at (704) 991-0161 or [mbrehun6994@stanly.edu](mailto:mbrehun6994@stanly.edu) if you have any questions concerning disability services. You may also visit <https://www.stanly.edu/future-students/college-catalog/student-support-services/disability-services-ada> to learn more about ADA services at Stanly Community College. It is important to request accommodations early enough to give the ADA services office adequate time to consider your request and recommend reasonable accommodations. Students are encouraged to initiate the request process 30 days prior to the beginning of a semester or class. Accommodations are not retroactive and can only become active after all required documents are submitted. Instructors will provide necessary accommodations based solely on the recommendations of the ADA services office.

**TUTORING and TESTING SERVICES:**

All students are able to receive the extra assistance they need to be successful through SCC's free tutoring and testing services. These services include the Academic Support Center, Testing Center, Smarthinking, and the Writing Center.

- **The Academic Support Center** specializes in tutoring where trained student and faculty tutors are available by appointment. The center also serves as an academic computer lab for student use. It is located in 230 Patterson Building next to the Eagle's 1 Stop on the Albemarle campus. To contact the Academic Support Center, call 704-991-0210 or email [tutoring@stanly.edu](mailto:tutoring@stanly.edu). For more information, visit the webpage at <https://www.stanly.edu/current-students/academic-support-center>.
- **Smarthinking** gives students access to online tutoring 24 hours a day, 7 days a week. The link to Smarthinking is available through the Canvas login page.
- **The Testing Center** offers proctored testing services and is by appointment only. To schedule a testing appointment, go to the website, select Future Students then select Testing and Assessment. Select "Schedule an Appointment" under the Curriculum Testing heading and fill out the electronic form. The request will be e-mailed to a testing coordinator who will then contact the student to secure an appointment date and time. For direct access, click <https://www.stanly.edu/current-students/testing-and-assessment>, scroll down to Curriculum Testing, and then click on Schedule Your Exam.
- **The Writing Center** offers face-to-face tutoring options to help students become stronger, more confident writers. To contact the Writing Center, call 704-991-0172 or email [lbarrier8948@stanly.edu](mailto:lbarrier8948@stanly.edu).

#### **SECURITY ALERTS:**

All students will be notified of security alerts via a banner posted on the SCC website, SCC student email (SCC Gmail), home phone, and cell phone. Students must update their contact information immediately after a change has occurred to ensure communication is received.

#### **TENTATIVE COURSE SCHEDULE:**

The Tentative Course Schedule in the syllabus is a guideline and may change at the instructor's discretion. It is the responsibility of the student to keep up with any changes in Canvas or class assignments.

- Week 1: Modules A, AA, V and lab
- Week 2: Modules B, E, F and lab
- Week 3: Modules D, L, M, P, Q and lab
- Week 4: Modules C, N, O and lab
- Week 5: Module I and lab
- Week 6: Modules R, S, T and lab
- Week 7: Modules AA & J and lab and clinical
- Week 8: Modules G, K, U and lab and clinical
- Week 9: Module W and lab and clinical
- Week 10: Module H and lab and clinical
- Week 11: State Skills Review and lab and clinical
- Week 12: Final Exam prep and lab and clinical
- Week 13 Lab (make up day)

Test #1 will cover Modules A, AA, V, B, E, F, D, L, M, P, Q AND SKILLS 1-6 AND 16-22

Test #2 will cover Modules C, N, O, I, R, S, T AND SKILLS 7-15 AND 31-35 AND 37-40

Test #3 will cover Modules AA, J, G, K, U, W, H AND SKILLS 23-30, 36, 41-46  
Final exam will cover all modules.