

# Information Technology - Business Support

## Technology

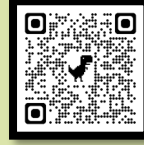
Catalog: [catalog.stanly.edu/current/programs/it-business.html#overview/](http://catalog.stanly.edu/current/programs/it-business.html#overview/)

Success Coach: [www.stanly.edu/advising/index.html](http://www.stanly.edu/advising/index.html)

Pathways/Career & Earnings: [www.stanly.edu/pathways/information\\_technology\\_business\\_support.html](http://www.stanly.edu/pathways/information_technology_business_support.html)

^Transfer Agreement: [www.stanly.edu/academics/transfer-agreements.html](http://www.stanly.edu/academics/transfer-agreements.html)

Certifications:



Catalog



Success Coach



Pathfinder

### BACHELOR DEGREE\*

Executive Secretary and  
Executive Administrative Assistant

^East Carolina University—Industrial Technology

PAYING FOR  
COLLEGE

[STANLY.EDU/FINANCIAL-AID](http://STANLY.EDU/FINANCIAL-AID)

### DIPLOMA:

MS Applications and Business  
Accounting  
Microsoft Applications

Computer User Support Specialist  
Office and Administrative Support

Lab/Simulation

### ASSOCIATE DEGREE

Computer User Support Specialist  
First-Line Supervisor of Office and  
Administrative Support Workers  
Office and Administrative Support  
Executive Secretary and  
Executive Administrative Assistant

Work Study Opportunities  
Lab/Simulation

### CERTIFICATES:

Technical Business Accounting  
Microsoft Applications

Computer User Support Specialist  
(Entry Level)  
Office and Administrative Support

\* Not offered at SCC

All Occupational Employment and Wage Statistics Information from the  
U.S. Bureau of Labor Statistics, [www.bls.gov/oes/current](http://www.bls.gov/oes/current)

# THE ROAD TO OPPORTUNITY

